

# Artisan Information

## Event Dates / Times

**Saturday Oct 5 and Sunday Oct 6 • 10 am-6 pm** • Rain or shine. No refunds.

## Set Up Dates / Times

**Thursday Oct 3 and Friday Oct 4 • 9 am-7 pm** • Set up must be completed no later than 7 am on Saturday. Artisans are responsible for set up of their area. We are unable to assist with set up.

## Close of Day and Tear Down

Secure your booth at the end of each day. We are not responsible for theft or damages. Tear down may not begin until 6:30 pm on Sunday. A fee will be assessed for artisans who do not clean up their area at the end of the faire. Artisans are responsible for tear down of their area.

## Merchandise **Handmade. Period Themed. Family Appropriate.**

No plastic or mass produced items will be allowed. All items for sale must be listed on application. Unapproved / Inappropriate items will require immediate removal.

## Costumes **Period Themed. Family Appropriate.**

All artisans and their staff are required to dress in costume, including appropriate footwear.

## Booth Requirements **Period Themed. Canvas Tents Preferred.**

Modern tents are acceptable only if all vinyl/metal is covered by fabric or garland. Photos of your tent must be included with application. If you need to rent a tent, please contact Chris Springman at (317) 845-9843.

## Traffic and Parking

No vehicles are permitted on faire grounds Saturday or Sunday from 8 am-6:30 pm. Vehicles must be parked in the designated artisan area with parking passes visible on dash.

## Pets

Pets are not encouraged. Though, if you must, pets may be kept responsibly within your booth, away from patrons. Nuisance animals will be asked to leave the faire.

## Smoking

Smoking is not permitted inside the faire. If you must, please exit the grounds and ensure that you are not within view of patrons.



**Applications must be postmarked no later than Sept 15, 2019**

Make checks payable to: *Indiana Renaissance Faire*

**MAIL TO:** Chris Springman • Artisan Chair

7108 Woodgate Drive, Fishers, IN 46038

(317) 845-9843 • ChrisSpringman@yahoo.com

# Artisan Information

## Sales Tax

Artisans must obtain an Indiana Sales Tax License and pay their own taxes.

## Camping / Overnight Accommodations

You may camp on-site in your vehicle or in/near your booth. Camp fires are not permitted. Camps must be torn down by 8 am. Visit our website for great rates on local hotels.

## Weapons

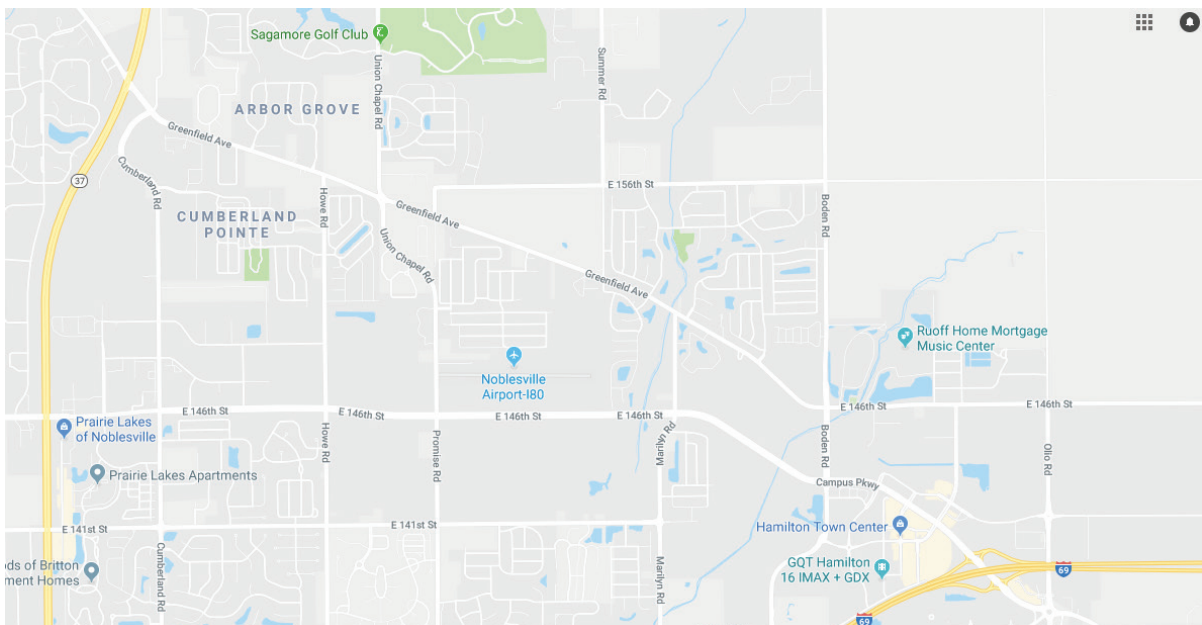
Only artisans with permission to sell weapons may do so. Insurance is required for weapon sales (1M in liability with Indiana Renaissance Faire indicated.) Weapons must be confined to a secure area within your booth, not accessible to children. No weapons of any sort are allowed to be handled, examined or sold to people under the age of 18, no exceptions. Weapons must be peace-tied at time of sale.

## Return Policy

You must have a return policy posted and visible to all.

## Liability Insurance

All artisans are responsible for obtaining their own liability and property insurance.



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# Artisan Application

Name

Business Name

Address

City

State

Zip

Email Address

Phone (      )

Website

Number of Vehicles

Number of Workers

Size/Cost of Booth — Area must include ropes, stakes and supports

	Before Sept 1, 2019	After Sept 1, 2019
12x12'	\$150 <input type="checkbox"/>	\$175 <input type="checkbox"/>
Up to 16x16'	\$200 <input type="checkbox"/>	\$225 <input type="checkbox"/>
Up to 18x24'	\$250 <input type="checkbox"/>	\$275 <input type="checkbox"/>
Up to 25x25'	\$300 <input type="checkbox"/>	\$325 <input type="checkbox"/>

If you need to rent a tent, please contact Chris Springman at 317-845-9843 or [chrisspringman@yahoo.com](mailto:chrisspringman@yahoo.com).

Requested Items — Requests must be made before Sept 1, 2019

	Price	Quantity
Straw Bales	\$6 <input type="checkbox"/>	.....
Banquet Tables	\$20 <input type="checkbox"/>	.....
Electric Generator	\$75 <input type="checkbox"/>	.....

**TOTAL DUE**

.....

(BOOTH + REQUESTED ITEMS)

List of Merchandise

Please list all items to be sold. Photos of your merchandise must be included.

.....

.....

.....

Are you selling weapons? YES  NO

A copy of your insurance policy must be included with this application

Will you have hazardous materials on site? YES  NO

Examples include leather dyes, silver polishers, petroleum-based products, etc.

# Artisan Application

## Waiver

By signing this, I am indicating that the Rules and Regulations as stated on this Artisan Application have been *carefully read*. I have accepted that The Indiana Renaissance Faire, its volunteers, and all associated parties shall not be held liable for accidents, damage or loss of/stolen products or money from my booth. I accept responsibility for all individuals working in my booth. I also understand that any fees for my participation in this event are non-refundable, except in the event of a full cancellation of The Faire. In the event of a cancellation The Faire's liability is limited to a full refund of fees already received by the vendor.

I agree to pay all costs necessary to indemnify, defend and hold harmless the above named entities from all claims, demands, actions, attorneys fees, costs and expenses based on or arising out of any acts, errors, omissions, fault or negligence of mine, my employees or other agents while performing services under this contract.

I hereby consent to be photographed/video taped by representatives of the Indiana Renaissance Faire. I further authorize that the photographs may be published for any purpose and in any form.

Signature

Date

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### ENCLOSED CHECKLIST:

- |   |   |
|---|---|
| <input type="checkbox"/> Certified Check, Business Check, Money Order | <input type="checkbox"/> Proof of Insurance         |
| <input type="checkbox"/> Photos of Booth (New Vendors Only)           | <input type="checkbox"/> Completed Application Form |
| <input type="checkbox"/> Photos of Merchandise (New Vendors Only)     |   |

Please Note: We reserve the right to deny any application. If your booth is deemed unacceptable for any reason your check will be returned to you.

Unfortunately, in the event that you are unable to attend the faire (for any reason), we will be unable to provide a refund.



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